



Virginia Swimming Board of Directors Meeting

Date: August 28, 2016

Time: 2:00 pm

Location: Doubletree Hotel, Richmond, VA

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| Meeting called by: | General Chair | Type of meeting: | VSI BoD Meeting |
| Facilitator: | Admin Vice-Chair | Note taker: | Secretary |
| Attendees: | Steve Hennessy, Art Anthony, Terry Randolph, Mary Turner, Bob Rustin, Drew Hirth, Bill Geiszler, Jessica Simons, Gordon Hair, Jill Rhyne, Michael Braum, Ted Sallade, Peter Maloney, David Strider, Alix Neilan, Bryan Wallin, Ashby Marcey | | |

Bill called the meeting to order at 2:15pm. Steve was stuck in traffic.

Minutes from previous board meeting

Ashby presented the minutes. Small edits were made and the minutes were passed as edited.

Treasurer's Report

Bob sent the report, and a brief end of year snapshot. He reviewed the following: We will have a large loss this year. Registration came out pretty close to expected revenue. We are ahead on the number of non-Athlete members. This does not help our revenue because VSI does not charge an LSC fee for this type of membership. There were additional clubs, which helped increase revenue. One factor, which lowered revenue, is that we did not host Zones. Reimbursements for meets are still coming in. Larger number of athletes than expected sought reimbursement for Olympic Trials. Long Course zones meet was largest expense. Expenses were higher with lower revenues based on smaller number of swimmers. Convention costs – some are included for convention this year. Officials training and travel is over budget primarily due to travel reimbursements – this budget has been increased for next year. We are over budget for this year by about \$120,000. We had planned overage to use up some of the money in reserves. Members of the board asked when do we need to start changing our budget to not go through reserves so quickly?

Bill pointed out that to come out below budget for awards banquet in beginning years is very good. He thanked those involved in organizing this.

Report serves as a motion. Peter seconded the motion. We voted and the motion passed.

New Website Overview

Initial problem was all the data embedded in old website. This had to be cleaned up before we could start new website. This will give our website a more streamlined platform. Goal is to have information in only one place.

Gave out flyer and asked for help with content. Website will not be made public until after HOD Meeting. Kevin asked how much historical information should be on the website? Discussion ensued. ***Any additional information or content must be submitted by September 12, 2016. Information to be posted must be sent in PDF format.***

Consent Agenda Items

Steve asked if there are any topics that need to be pulled from Consent agenda.

Jessica asked for Zones Time Trials Item to be pulled.

Mary asked that Banquet Pricing and All Star selection criterion be pulled for discussion.

The following items remained on the Consent Agenda:

1. Proposed Changes to Bylaws and Policies & Procedures?
 - a) Adding a Safety Division and Finance Division to the VSI Board of Directors
 - b) Change to the staffing of Permanent Offices
 - c) Appointment of Board of Director Vacancies for unexpired term
 - d) Travel Fund Revisions with provisions for Disability Swimmers
2. Proposed Club Development Grants
3. 2017 Zone Coach Compensation

Steve asked for motion. Peter Maloney made a motion and Terry seconded the motion. The Consent Agenda passed. Items pulled from the agenda were then discussed.

Time Trials Language for Zones Team selection Criterion:

Jessica and Maureen liked what Ted has put in meet invitation about Time Trials held at the end of Senior Champs. Jessica wants Time Trials held after the end of the meet not to count towards Zones qualifications. This is a change in the language we recently came up with regarding Zones Qualifications. Kevin suggested that the appropriate time to make changes would be to make an amendment at HOD Meeting. Jessica will ask for this change at HOD Meeting.

Proposed Change to VSI Awards Banquet Pricing for Honorees versus Attendees

Awards Banquet –

We are set up with Kings Dominion for next year on April 29th. Task force proposed that we come up with top # designation. Top five would be considered all-stars. This was discussed in June meeting, and several coaches asked what the cutoff date would be? Mary compiled data and included it with her report so Board members could review it for the meeting. Should the Age Group Champs and Senior Champs meets be the cut-off date for determining the All Star team? Discussion ensued on this topic. The athletes feel we should use the Age Group and Senior Champs meets as cut off dates. Peter made a motion to accept these dates to determine selection to all-star teams. Motion was seconded and passed. The language of the procedure was changed to the following:

Section I "Annual Swimmer Recognition" of the procedures section was changed so that section 1 now reads as follows:

1. **Competitive Spirit Award: This award is designed to recognize athletes for attitude, character and leadership within a team. Virginia Swimming will provide awards for each team to present to a 12 & U girl and boy as well as 13 & O girl and boy.**

Banquet costs:

Suggestion instead of paying for lunch costs for certain athletes. Could we reduce cost for every athlete's lunch by a certain amount. Task force wants to take same budgeted amount and reduce lunch costs for everyone. This is also a proposal. Peter seconded the proposal. The group voted and the proposal was passed.

Club Development Grants

Bill sent out information to fund a grant requested by Tide \$5000.00.

Steve felt the committee did a great job of obtaining information and determining if benefit should be paid. Another request from a different team was turned down. Report served as a motion. Motion was seconded and approved.

Art Anthony

Had four people attend training today. This is lower than past years. Art felt this may be due to the fact that now it is much easier to get certified through your own club. Also coaches still on vacation.

Administrative Division Reports

Officials – Report submitted.

Registration/Membership - Report Submitted

Mary stated that new legislation will be considered at Convention concerning seasonal athletes. This could impact our revenue numbers because the LSC will only be allowed to charge \$3 for its portion of the registration fee. We currently charge \$9. Mary sees a larger impact in the loss of the High School Program athletes.

She also mentioned that athlete membership cards will be sent electronically this year. Everyone should be able to pull up their cards through Deckpass.

Finance - Financial Summary Report Attached.

Age Group Division Reports

Disability – Report Attached.

Zone Team Manager – Report Attached.

Senior Division Reports – Report Attached.

Coach Division Report – no report.

Athlete Division Report – no report.

New Business:

- 2016 USA Swimming Convention

Steve asked Mary if there was any new information. Mary asked those going to convention please send itineraries to her, so she can get travel information out to everyone. She will also send out contact info for those going.

- Processing for Athlete Reimbursement

Bob Reviewed this process for the group. Mary generates a list, which is Winter Junior Nationals list. Reimbursements are sent to Bob. Bob will accept receipt from club breaking down costs for group items. ***Steve asked for Bob to send a list of those approved to Mary.***

- New At-large Athlete Board Members

Steve has tasked Alix with finding new members. Alix has asked Grace Edwards for suggestions.

- Speedo Contract Renewal

The athlete for our clinic was unable to attend clinic last fall due to travel problems. VSI found athlete for banquet by themselves. This was a selling point for getting this contract. Should we renew the contract? Bill moved that we do not renew this contract. Jessica seconded this motion.

Kevin proposed the language change. Peter seconded the motion. The motion passed.

Announcements:

- Karen Sundahl and Sandra Jones will attend the Women in Coaching Summit.
- HOD Fall Meeting will be September 17-18 during Swimposium
- BOD Meetings:
 - November 20, 2016 at 7:00pm – Video Conference
 - February 5, 2017 at 2:00pm - Face to Face
 - April 30, 2017 – in conjunction with HOD Meeting
 - June 11, 2017 at 7:00pm - Video Conference
 - August 27, 2017 at 2:00pm - Face to Face
- Mary asked to make sure new Registration forms for 2017 season are being used by clubs.
- Meeting times for September –
 - 8:30-9:30 – Age Group and Senior Committee
 - 9:30-10:30 – Coaches
 - 10:30-11:30 – Tech Planning
 - BOD Meeting 11:30 – 1:00pm
 - 1:00 - HOD Meeting
- Diversity Camp - Peter has not gotten any information about location. Mary suggested Liberty University as a potential camp location 2019

Terry made a motion to adjourn and it was seconded. Motion passed. The meeting was adjourned at 5:20pm

Respectfully Submitted,

Ashby Marcey, Secretary

DRAFT